

# **Annual WGEI Steering Committee Meeting**

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## **WGEI Work Plan Activity 4: Creating an Extractive Industries Auditor Toolkit**

## Overview

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- Recap discussion from prior Steering Committee meeting in September 2017
- Goals
- Key features
- Concepts for keeping material updated
- Items for group discussion and questions

## Recap of discussion at 2017 Annual Steering Committee meeting

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- Extensive existing and forthcoming guidance
- Not necessary to produce new guidance
- Instead, develop tool to consolidate existing guidance
- Agreement to create online EI Auditor Toolkit

## Key Goals for the EI Toolkit

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- Minimize, as appropriate, the level of review required as part of the Forum for INTOSAI Professional Pronouncements (FIPP) process
- Consolidate existing guidance
- Consolidate existing WGEI website resources
- Build the toolkit around the 7-step EI Value Chain

## Key Features of the EI Auditor Toolkit

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- Organizational structure
- Concise, graphical, and easy to read
- Highlights key content from source materials
- Gives links to organizations and sources so readers can delve deeper into materials
- Provide suggestions for key audit considerations and spur further critical thinking
- Contains a summary of issues related to Artisanal and Small-Scale Mining

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## Preliminary Concepts for Updating the Toolkit

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- Designate a Steering Committee member SAI as the toolkit manager for a 2-year period
- Annual update process
  - The toolkit manager will outreach to other members of the Steering Committee via email and solicit proposed edits to the toolkit text, citations, and sources.
  - The toolkit manager will aggregate the proposed edits and additions and circulate a revised toolkit to the Steering Committee for approval
  - The toolkit manager will perform necessary quality assurance checks and reviews.

## Preliminary Concepts for Updating the Toolkit

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- External requests to add new material or sources that occur throughout the year
  - The toolkit manager will receive suggestions and requests from organizations and authors to add new sources or material
  - The toolkit manager can use their professional judgment whether to accept or deny these requests
  - The toolkit manager may refer difficult requests to the Steering Committee
  - If the requests are accepted, the toolkit manager will perform necessary quality assurance checks and reviews

## Items for Group Discussion

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- Are there any suggested edits or ideas for improving the organization or presentation of ideas in the toolkit?
- Are there any other suggestions for how best to update the toolkit materials?
- What quality assurance procedures do we feel are necessary and sufficient for posting the toolkit on the web?
- Other questions or suggestions?



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